

Rural Counties - ESJPA
Hazardous & Universal Waste Management Services RFP
Addendum #1
June 26, 2009

The following written questions were received during the Q&A period of June 12, 2009 to June 19, 2009. This document shall become part of the RFP package documentation and therefore shall become part of any contract negotiated between the ESJPA and successful proposer(s).

Answers to written questions:

1. Q: Will the primes be allowed to subcontract out some of the works?

A: Yes. All subcontractors must be identified in the proposal (Section 4, subsection 4, page 18)

2. Q: Can you please provide a copy of the HHW grant awarded to Glenn and Colusa Counties?

A: Yes. The grant application is available at the ESJPA's web site at this location: http://www.esjpa.org/rfp/HD17_Grant_Submittal_Pkg.pdf . An electronic copy may be requested by emailing Kim Garrett at kgarrett@rcrcnet.org. Printed copies are available upon request to Ms. Garrett for a fee.

3. Q: Section 2, Current Services states that objectives of the grant are for 4 HHW collection events in Colusa and Glenn counties and

collection of batteries and fluorescent tubes in Colusa, Glenn and Butte counties. Will e-waste be collected at all these events and locations?

A: Yes. Advertising for the events will include e-waste and e-waste is expected. The ESJPA and member counties do not guarantee that e-waste will be delivered.

4. Q: What percentage of the 3,231,758 lbs. of CEW cited in Section 7 was collected in Colusa, Glenn and Butte counties, respectively?

A: Colusa County reports that approximately 24 tons of e-waste was collected in 2006 and 28 tons in 2007. 2006-2007 Form 303 quantities for Butte County show 556,355 lbs. of covered electronic devices and 212,480 lbs. of universal waste electronic devices collected, as well as 88,560 lbs. of covered electronic devices and 18,727 lbs. of universal waste electronic devices collected in Glenn County.

Additional Form 303 data for ESJPA member jurisdictions is posted to the ESJPA web site at:

<http://www.esjpa.org/rfp/ESJPA%20Counties%20Form%20303%20Totals%2006-07.pdf>

5. Q: If you are only bidding on the collection of Universal Waste (lamps, batteries and e-waste) will the requirements of the CESQG Program (pg. 13) apply?

A: Yes, within the framework of universal waste regulations pertaining to conditionally exempt small quantity universal waste generators. Any costs for the contractor to conduct such a program to accept universal wastes from CESQGs should be identified and included in the Cost Proposal.

6. Q: Who is the current provider for these services for Colusa, Glenn, and Butte counties?

A: Butte: NRC Environmental Services (U-waste and HHW), Waste Tire Products (E-waste); Colusa: Recology - formerly Norcal Waste Systems (E-waste); Glenn: Waste Tire Products (E-waste).

7. Q: Do you have any record of the volume collected in these areas?

A: Please refer to question #4 above.

8. Q: How frequently will the pickups/events be done? 1x – 4 x /yr for each jurisdiction?

A: There are only 4 events proposed as indicated in Section 7 (page 34) of the RFP. Other pickups would be on an as needed basis or as prescribed by the proposer and as funds allow.

9. Q: Will the ESJPA staff take source log info of the people contributing CEW electronics (TVs and monitors): name/addr/ph # as required by the CIWMB?

A: Not for Butte, Colusa, or Glenn counties. For these counties, the contractor will be expected to complete the necessary logs as a designee of the local government agency. Name, address and phone number of residential contributors is not required. The requirements for other counties will vary depending on their status in the state's system and their needs.

10. Q: Will universal/electronics loads need to be weighed before removal from the collection site?

A: Yes. See RFP, Section 3, subsection 4, "Supplies & Equipment", paragraph 2 (page 11).

11. Q: Can you please describe the conditions for and purpose of redirecting cell phones to other contractors/facilities?

A: In order to maximize beneficial re-use at the discretion of the ESJPA or member jurisdiction.

12. Q: P. 13 "Project Coordination." Will the Contractor be required to come on site for site selection, or can this be done via digital photos?

A: On site visits are preferred. Proposers should describe any proposed alternatives or exceptions to the RFP in the appropriate section of the RFP and in the "Cover Letter" as indicated in #5, Section 4, paragraph 1 (pg. 16).

13. Q: P. 14 "Advise on Facilities Construction and Operation." Does this apply to electronics collection and recycling?

A: Yes.

14. Q: Exhibits C – G: available electronically. How/where do we access those forms?

A: The Exhibits are available on the ESJPA web site at <http://www.esjpa.org/rfp/ESJPA%20HHW%20RFP%20Exhibits%20C-G.XLS>

15. Q: If you award the Universal Waste (UW) Management Services to a contractor other than the primary contractor, do you want the UW contractor to participate in collection events, providing supplies, equipment and labor for these items, or alternatively will the primary

contractor collect and package these materials, with the UW contractor picking them up at the end of the event?

A: Both scenarios are possible and proposers should provide costs for any scenario or services the proposer is prepared to provide.

16. Q: Are all requirements of the Section 3, subsection 4 of the RFP required of a contractor handling only Universal Waste- Specifically,

a. Handling UW does not require the same training, medical monitoring, PPE and permits as handling Household Hazardous Waste. Do you expect a UW contractor to meet these same requirements (ie hazwoper training)?

b. We assume the UW contractor would not be responsible for preparing and submitting the PBR and Emergency Notifications. Is this correct?

c. As asked in question (15), should the UW contractor provide personnel for collection and Packaging of UW?

d. We assume the UW contractor would not be responsible for any aspects of the CESQG program other than handling the UW from these businesses.

In describing how we would accomplish the tasks listed in this section, should we only respond to those that apply to UW?

A: Generally, the requirements described in Section 3, subsection 4 pertain to the management of HHW. The ESJPA's expectation is that a universal waste handler will comply with applicable regulations in regard to training, medical monitoring, PPE, permits and other responsibilities identified in this subsection. Specifically: a. 24 hour

HAZWOPER training is NOT required but preferable; b. The UW contractor will be responsible for providing any notifications required under Universal Waste regulations for any exclusive collection of U-waste or e-waste; c. In order for the ESJPA to evaluate the cost for the conduct of an exclusive universal or e-waste collection, all costs should be provided. Otherwise, the answer to question #15 above applies; d. Please refer to question #5 above.

17. Q: Are the insurance requirements for a UW contractor the same as that of a primary contractor handling the hazardous wastes? Specifically, do you expect Environmental Impairment Liability coverage of \$5,000,00 per occurrence and \$10,000 annual aggregate? Would you consider \$1,000,000 per occurrence and \$2,000,000 annual aggregate?

A: No. The insurance requirements do not need to be the same. The ESJPA will consider lesser coverage in this category. Proposers should describe any proposed alternatives or exceptions to the RFP in the appropriate section of the RFP and in the "Cover Letter" as indicated in #5, Section 4, paragraph 1 (pg. 16).

18. Q: Is a \$25,000 security instrument required of a UW Contractor?

A: No. Proposers should describe any proposed alternatives or exceptions to the RFP in the appropriate section of the RFP and in the "Cover Letter" as indicated in #5, Section 4, paragraph 1 (pg. 16).

19. Q: Do you want a UW contractor to complete the event scenario?

A: Yes, as applicable to Universal/e-waste collections.

20. Q: In regards to section 6 Identification of Proposer, Subcontractors, and Waste Management Facilities, are section 2 & 4 required of Transporters?

A: Yes.

21. Q: Where will we be able to view all questions and see which companies will be bidding on or responding to the RFP? Will you send all this info to the respondents via email?

A: The questions received during the Q&A period will be posted in this Addendum on the ESJPA web site at <http://www.esjpa.org>. A list of the companies that responded to the RFP by submitting proposals will be available upon written request following conclusion of this procurement process. This Addendum will be sent via email to all parties known to have received a copy of the RFP. Any others wishing to obtain this document should access the Addendum on the ESJPA web site or request a copy from the ESJPA.

22. Q: Transportation costs vary greatly. Is the JPA expecting pricing set forth for the 3 counties listed to be used for the outer lying areas such as "Modoc, Lassen, Siskiyou" etc as well?

A: Any costs outside of the scenario, and not identified on the appropriate exhibits, should be identified in the Cost Proposal Cover Sheet and Additional Costs. See page 22 of the RFP. The ESJPA recognizes the distance and logistics involved in servicing remote areas. Contractors should indicate in Exhibit F the mileage and travel expenses that ESJPA jurisdictions will be charged based on their request(s) for service.

23. Q: Specifically for e-waste, will the JPA (all things being equal) lean towards a company who will include picking up florescent bulbs and batteries as opposed to one that will not?

A: As stated on page 5 of the RFP, “The Proposer’s demonstrated ability to provide a quality service in a timely manner at a low or reasonable cost in accordance with the RFP requirements is critical to a successful proposal.” The ESJPA seeks a contractor or contractors that can provide the best balance of services and costs. Some ESJPA member jurisdiction may only seek to utilize the services of a universal waste or electronics waste contractor.

24. Q: For e-waste specifically: are you suggesting that the JPA will sort for working items for their reuse program before the recycler can package and transport?

A: As discussed in Section 3, subsection 4, Contractor’s Responsibilities, Reuse and Recycling (pg. 13) of the RFP, the ESJPA is requesting proposers describe how they would implement a re-use program and the logistics.

25. Q: If yes to question #24 how will that work logistically? Will the material be separated on site? Will the contractor have to come back for this process?

A: Please refer to question #24 above.

26. Q: Who bares the cost for the flyers and marketing of the event?

A: The ESJPA and member jurisdictions.

27. Q: Exhibits C – G: available electronically. How/where do we access those forms?

- A: Please refer to question #14 above.
28. Q: Will the sites for the collection events be paved?
- A: Butte, Colusa, and Glenn facilities will be paved.
29. Q: Will the JPA and or participating entities provide fork lifts for the event?
- A: No. Include the cost for a forklift as indicated on Page 20, paragraph 4 of the RFP for the event scenario. Provision of forklift by other member jurisdictions will vary.
30. Q: Section 4: paragraph 4, will the “HAZWOPER” compliance (8hr course) be required of our employees for an e’Waste event?
- A: No, but it is preferred. Please see response to question 16a.
31. Q: Section 4: paragraph 5, given that there is nothing characteristically hazardous about e-waste (save broken CRT glass, simple DTSC recommended clean up) will this apply specifically to an e waste event staff as well?
- A: All items apply as applicable for employees handling e-waste.
32. Q: Regarding the landfills, MRF’s and disposal sites within the JPA’s sphere of influence, how will the pricing you are gathering now be used to help out the other entities listed in your packet. Will the pricing be used as a guideline or will those entities listed expect to get the same pricing for e Waste recycling?
- A: The intent is for JPA members to get the same pricing. It is up to the proposer to identify any cost differences in pricing due to geographic or other variables/conditions. Any costs outside of the scenario, and not

identified on the appropriate exhibits, should be identified in the Cost Proposal Cover Sheet and Additional Costs. See page 22 of the RFP.

33. Q: Regarding the Certified Financial Audit required for the proposal, I want to verify that a reviewed statement by our Certified Public Accountant is acceptable.

A: Yes. A reviewed financial statement is acceptable.

34. Q: Will a Surety Bond be required if we are providing only Electronics Recycling services?

A: No.